

To The Staley High School Class Of 2018

Dear Parents/Guardians,

It has finally happened; your child has reached his/her senior year of high school! Now is your chance to put your favorite pictures (from any stage of life) of your student in the Senior Tribute section of the "Legacy" yearbook. This section of the book features ads congratulating the seniors on all their hard work the past few years or wishing them good fortune on the future ahead of them.

You are able to purchase several different tribute sizes ranging from a full page to 1/8 page.

Tributes are designed by yearbook students. You just need to send us the photos you would like to use along with a message. "Legacy" reserves the right to edit all materials. Do know that the 2018 Legacy is printed entirely in color, but due to poor quality of older photos we reserve the right to adjust colors as we see fit.

- **ALL PHOTOS MUST HAVE THE SENIOR'S NAME ON THE BACK** Please do not write on the photos. Ink is likely to rub off on other photos and this cannot be cleaned off without ruining the photo. "Legacy" advises using address labels.
- Send high-quality photographs. Low-quality photographs will not improve with printing. Polaroids have poor reproduction quality. "Legacy" requests that NO home-printed pictures be used in the ads.
- If a photo is one of a kind, you may consider having a professional copy made. If you would like your pictures back, please provide a self-addressed stamped envelope with the photos. The staff is not responsible for any photos not picked up by the end of May.
- Do not cut, staple or fold the photographs.
- All photos should be school appropriate with no obscene gestures, alcoholic beverages, tobacco products or any illegal activity. No nudity at any age. "Legacy" reserves the right to reject any material, especially that which is found libelous.
- Song lyrics or any copyrighted materials may not be used in the messages.
- Legacy staff reserves all rights on placement of tributes, and will not honor special requests.
- Please print your message clearly on the Senior Tribute Contract attached to this letter, or attach a typed message to the form. Messages may be edited due to length constraints.
- Legacy staff reserves the right to reject objectionable messages or photos.
- **Make checks payable to Staley High School, and put "Senior Tribute" in the memo**

-Pictures may be sent via e-mail to cherie.burgett@nkcschools.org. All e-mailed pictures must be at a 300 dpi resolution. Scanned images are best set at 600 dpi. The image size must be no smaller than 4" x 6" and saved as either a .jpg file.

- Or drop them off at the front office to put in Mrs. Burgett's box.

-Or mail them with the form, message and money to:

**Legacy Yearbook
c/o Staley High School
2800 NE Shoal Creek Pkwy
Kansas City, MO 64156**

Any questions call (816) 321-5330.

Thank you,
"Legacy" Staff

"Legacy" Adviser
Cherié Burgett

