

NORTH KANSAS CITY SCHOOL DISTRICT

Application for Pay Transportation

Please Fax To: 321-5448 or Email: elizabeth.snow@nkcschools.org

() Approved

() Disapproved

Transportation Staff Signature _____

Start Date _____

School: _____ Date: _____

Under the provisions of School District Policy as printed on the reverse side of this application I request Pay Transportation for:

Pay Transportation Form

Student _____ Grade _____ Age _____
(Last) (First)

AM: _____ PM: _____ Both AM & PM: _____ After School Activity EDP: _____

Bus Service Requested To/From: _____
(Number) (Street)

Name of Parent/Guardian: _____
(Last) (First)

Home Address: _____
(Number) (Street)

Email Address: _____

Home/Cell Phone: _____ Work Phone: _____

I request that bus service start on or about _____

I have read and understand the School District Policy for Pay Transportation printed on the reverse side of this application form.

(Parents/Guardian Signature)

Transportation Office Use Only

<p>APPROVED BY: _____ DATE: _____</p> <p>Your child will ride:</p> <p>A.M. Route # _____ Bus # _____ Pick up Time _____ The bus stop is at _____</p> <p>P.M. Route # _____ Bus # _____ The bus stop is at _____</p> <p>After School Activity Route/Stop _____</p>	<p>Joint Custody:</p> <p>A.M. Route # _____ Bus # _____ Pick up Time _____ The bus stop is at _____</p> <p>P.M. Route # _____ Bus # _____ The bus stop is at _____</p> <p>A.M. Route # _____ Bus # _____ Pick up Time _____ The bus stop is at _____</p> <p>P.M. Route # _____ Bus # _____ The bus stop is at _____</p> <p>After School Activity Route/Stop _____</p>
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Those students who are not otherwise eligible for transportation, and whose parents agree to pay for transportation:

- A. Will be administered on a space-available basis. Buses will **NOT** be added or routes altered to accommodate pay students that are less than one mile from school.
- B. Applications will be considered on a first-come, first-serve basis.
- C. Transportation for approved pay riders for the **current** school year will be initiated as soon as possible. The pay transportation form must be submitted to the transportation department for approval. If the pay transportation is approved with the understanding there is available space on an established route you will be notified and payment can be made. **A new form must be resubmitted every new school year.**
- D. The charge for **current year** pay transportation is \$300.00. Payment must be made in advance and may be paid as follows:
- | | |
|-------------|-----------|
| Quarterly : | \$ 75.00 |
| Semester: | \$ 150.00 |
| Yearly: | \$ 300.00 |
- E. There are three options for Pay Transportation; Online, Check or Money Order. Payment can be made online by logging on to www.nkcschools.org and clicking on the Web Store Link. Click on the RevTrak link, then Transportation and then Pay Transportation to start the process. If you are paying with a check or money order, please attach it to the pay transportation form and return it to the Transportation Services at 2000 NE 46th Street, KCMO 64116 or the building principal.
- F. If the application is approved:
1. The student is assigned to a route, his/her name is added to the roster and the driver is notified of the student name and the start date.
 2. A copy of the approved application is sent to the school for notification.
 3. The check or money order is deposited. Checks returned for insufficient funds will have a \$20.00 fee.
- G. Subsequent payments can be made on a quarterly basis in the minimum amount of \$75.00 for each quarter of the **current** school year by any of the three pay options.
- H. Failure to pay subsequent installments in advance will result in forfeiture of transportation privileges. A grace period of five school days will be allowed.

If the child appears at the bus stop on the first day following the expiration of the grace period, the driver will allow the student to ride to school and will refer the student to the principal, but will not allow the student to board the bus thereafter until he/ she is notified that the transportation fee has paid.

- I. The fee will be the same whether the student rides both ways or just to or from school.
- J. Refunds (\$1.72 per day) will be made if a child does not ride for a minimum of two consecutive weeks (10 school days) for such causes as moving from the district, illness, or other causes not under the normal control of the student and his/her parent or guardian.
- K. Requests for changes, which require the child/ children to transfer buses, will be treated as new applications and granted on a space-available, first come, first-serve basis.

FILE: EEA CRITICAL

**If you have any questions please call us at:
816-321-6426**

FILE: EEA-AP2 BASIC

