

# Title I-School Parent Involvement Plan

## Winnwood Elementary School

2018-2019 School Parent Involvement Plan

### Winnwood Elementary School's Mission Statement

Our mission statement is to create and uphold a respectful and safe community consistently focused on high achievement through academic and personal growth of all learners. Winnwood students strive to practice the core values of being respectful, responsible and kind throughout the school day.

#### STRATEGIES FOR INVOLVEMENT

1. Winnwood Elementary School will hold an annual meeting to inform parents of their school's participation in Title I, explain Title I requirements, and explain parents' right to be involved.

Activity/Task	Person Responsible	Timeline	Documentation/ Evaluations
Title I Informational Meeting Flyer	Debbie Wetzel Title 1 School Specialist of Comprehensive Services	June	Flyer Newsletter School Website School Messenger
Develop an Agenda and Sign-in sheets	Debbie Wetzel Title 1 School Specialist of Comprehensive Services	June	Agenda Sign-in sheets
Annual Public Title I Meeting	Dr. Leah Copeland Principal, Debbie Wetzel Title 1 School Specialist of Comprehensive Services	June	Flyer School Website Agenda Sign-In Sheets

2. Winnwood Elementary School will offer a number of meetings at various times and, if necessary, use Title I funds to provide transportation, child care, or home visits as these services relate to Title I parental involvement.

Winnwood Elementary will schedule meetings to be held at various times during the day or evening to better accommodate parents. Our school will hold an Orientation for parents at each grade level to inform them about the school's participation in the Title I program and to encourage parents to be involved with reviewing and revising of the school's Title I plan. Teachers will hold conferences individually with parents of children in their classrooms.

Parents will be given a summary of the students test scores and an explanation of the interventions that teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

3. Winnwood Elementary School will involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, including the school parental involvement plan and the development of the school wide plan.

Parents will be invited and encouraged to become active members of the Family and Community Lighthouse Team. At the FCLHT meetings parents will be provided information regarding the school's Title I allocation (inclusive of professional development and parent involvement allotments). Parents will be allowed to provide input in the development and decision-making process of all Title I activities related to the school. An annual evaluation will be conducted using surveys completed by parents, staff, and students. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program.

4. Winnwood Elementary School will provide parents of participating children:

- timely information about Title I programs
- an interpretation of the school's annual performance report
- an explanation of the curriculum in use at the school, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet

Winnwood Elementary will provide information about Title I programs in a timely manner, using various methods of communication (newsletter, website, meetings, School Messenger). Information about Title I programs, academic programs, (Imagine Learning ELL tutoring, Supplemental Educational Services tutoring), Missouri Common Core State Standards, Grade Level Expectations, and forms of academic assessment will be shared with parents during Orientation/Title I Information Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum, the CCSS, GLE's and types of assessments used to measure student progress during Orientation. Title I teachers and administration will explain Title I programs and opportunities at the Title I Informational Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Informational Meeting.

5. If requested by parents, Winnwood Elementary School will provide regular meetings to formulate suggestions and to participate, when appropriate, in decisions relating to the education of their children.

The team may consist of the guardian of the student, homeroom teacher, classroom principal, school psychologist, and/or the resource educator.

6. Winnwood Elementary School will provide timely responses to the suggestions made by parents that have been offered in the meetings.

A written response will be provided within 30 days of the initial meeting to determine what is best academically for the student.

7. Winnwood Elementary School will include comments from parents of participating children who find any aspect of the school wide plan unsatisfactory when it is submitted to the school district.

A parent representative will be asked to review and collaborate with school representatives to adjust any part of the plan that parents are not in complete agreement. This will be revisited annually.

## **SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT SCHOOL-PARENT COMPACT**

At Winnwood Elementary School, students, families and teachers believe in working together and sharing responsibility for giving students the best possible education and a good start in life.

As a family, our responsibilities for the education of our children include:

- Providing physical and emotional encouragement by setting limits, giving love and listening
- Being consistent with expectations and holding children accountable for behavior and academic achievement
- Teaching values and respect for others by setting good examples
- Being enthusiastic about learning and school
- Reading to/or listening to my child read daily
- Supporting and participating in school programs, conferences, and activities
- Ensuring that my child has at least 95% attendance at school and arrives on time, ready to learn
- Providing a quiet time and place for homework

As students, our responsibilities for our education include:

- Being respectful, responsible and kind
- Respecting myself, my classmates, my parents, and all members of Winnwood Elementary School
- Coming to school every day on time, ready to learn, doing my personal best and working hard to get smarter
- Being responsible for items that need to go home and need to be returned to school
- Reading a lot every day
- Communicating with my family and teachers so they can help me be successful in school
- Taking care of school property including returning library books

As a school, our responsibilities for the education of our children include:

- Fostering creativity and critical thinking
- Holding children accountable for behavior and academic achievement
- Keeping family members informed and partnering with families to maximize student success
- Instilling and modeling responsible and respectful behavior
- Meeting students' individual needs
- Providing developmentally appropriate instruction for all students
- Providing a safe, respectful and positive learning environment
- Making learning enjoyable and challenging for each individual student
- Embracing diversity, respect, responsibility and life skills
- Being a culturally responsive educator

Family Member Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

**EXPANDING OPPORTUNITIES FOR INVOLVEMENT**

8. Winnwood Elementary School will provide assistance to participating parents with such topics as:

- understanding the Show-Me Standards, the MAP test and local assessments
- understanding how to monitor a child's progress
- knowing how to work with teachers to improve the performance of their child

During fall conferences teachers will have discussion and check for understanding regarding the Show-Me standards, Map test, grade cards and common core alignment.

9. Winnwood Elementary School will provide parents the training and materials necessary to improve their child's achievement, such as literacy training and using technology, as appropriate.

This will be executed throughout the year during family involvement events.

10. Winnwood Elementary School will educate, with parental assistance, all school personnel in valuing parent contributions, communicating and working with parents as equal partners, implementing and coordinating parent programs, and building ties between home and school.

Content of the Session	Person Responsible	Timeline	Correlation to Student Achievement Data	Documentation/Evaluation
Cultural Diversity and linguistic	ELL Teacher	Staff Professional Development	Provide information to staff and increased awareness and effective communication on the various cultures represented in school	Agenda/Sign in Sheets

Winnwood Elementary School will coordinate and integrate the Title I parent involvement program and activities with other existing parent involvement programs.

<b>Content</b>	<b>Type of Activity</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Documentation Evaluation</b>
Back to School Night	Student & parent introduction to the classroom	Teachers	Preparation for the first day of school	June	Parents notified via US mail and school messenger
Parent Orientation	Parent Meeting	Teachers	Presentation of procedures, curriculum, assessment	June	Flier, school messenger, web site, sign-in sheets
Family/Community	Donut Day/Morning Muffins	Title 1 Specialist	Parent Involvement, literacy	June/May	Flier, school messenger, web site, sign-in sheets
Family/Community	Family Fit & Fun Night	Title 1 Specialist	Parent Involvement, math, health	July	Flier, school messenger, web site, sign-in sheets
Family Activities	Family University Night	Title 1 Specialist	Parent Involvement, math, health, literacy, leadership	August	Flier, school messenger, web site, sign-in sheets, registration
Community and Family Awareness	Guests & Goodies	Title 1 Specialist	Family Involvement, literacy	September	Flier, school messenger, web site, sign-in sheets
Mo Standards in Reading, Language Arts and Math	Parent, Teacher, Student Conferences	Teachers	Students led discussion about assessments, results, expectations and goals	October	Flier, school messenger, web site, sign-in sheets
Achievement Celebration	Fall In To Success	Title 1 Specialist/ Teachers	Positive character recognition, family involvement	October	Flier, school messenger, web site, sign-in sheets

<b>Content</b>	<b>Type of Activity</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Documentation Evaluation</b>
Achievement Celebration	100 Days of School	Title 1 Specialist/ Teachers	Math achievement recognition, family involvement	November	Flier, school messenger, web site, sign-in sheets
Family Leadership Education	7 habits Family Training	Title 1 Specialist/ Teachers	Parent Involvement, goals, character building, community involvement	Oct-April	Flier, school messenger, web site, sign-in sheets, registration
Music	Music concerts	Music Teacher	Music	Dec, March, April	Flier, school messenger, web site
Academic Achievement, Family Activity	Student Learning Showcase, Fine Arts Night & Careers on Wheels	Title 1 Specialist, art teacher, teachers	Math, Literacy, Art, Career education	March	Flier, school messenger, web site, sign-in sheets
Achievement Celebration	200 Days of School	Title 1 Specialist, teachers	Recognition of Leadership Strengths	May	Flier, school messenger, web site, sign-in sheets
Family Activity	Family Drive In Movie Night	Title 1 Specialist	Parent involvement, literacy, art	April	Flier, school messenger, web site, sign-in sheets
Literacy	Book Fair	Librarian	Literacy, Parent involvement	October	Flier, school messenger, web site

12. Winnwood Elementary School will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of Title I children in a format and language they can understand.

Winnwood Elementary School will provide communication for participation in parental activities for all parents (including those of children with limited English proficiency, disabilities, and migratory children). Parents will be sent notification through our school's website, newsletters, fliers and school messenger. Translation will be provided upon request.

13. To the extent appropriate and feasible, Winnwood Elementary School will provide parent resource centers and opportunities for parents to learn about child development and child rearing practices.

Activity	Specific Steps	Person Responsible	Timeline	Documentation /Evaluation
Title I Parent Resources	Inform parents of the available service	Title 1 Specialist	June - May	Website Newsletter
School Website	Update website with Title I information	Title 1 Specialist	Monthly as needed	Website
School Newsletter	Include information about child development practices	Title 1 Specialist	Monthly	Newsletter provided in multiple formats electronic and traditional.

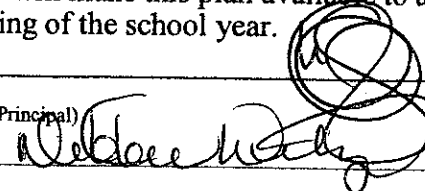
14. Winnwood Elementary School will provide other reasonable support for Title I parental involvement activities as requested by parents.

The events will be tailored towards any concerns or areas that need additional support or improvement as requested by the parent.

Adoption

This School Parental Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by Spring Survey Results.

This policy was adopted by the school and will be in effect during the 2018-2019 school year. The school will make this plan available to all parents of participating Title I, Part A children at the beginning of the school year.

\_\_\_\_\_  
 (Signature of Principal)  \_\_\_\_\_  
 Title I School Specialist of Comprehensive Services \_\_\_\_\_  
 \_\_\_\_\_  
 (Date) 10/3/18 \_\_\_\_\_  
 (Date) 10/3/18 \_\_\_\_\_