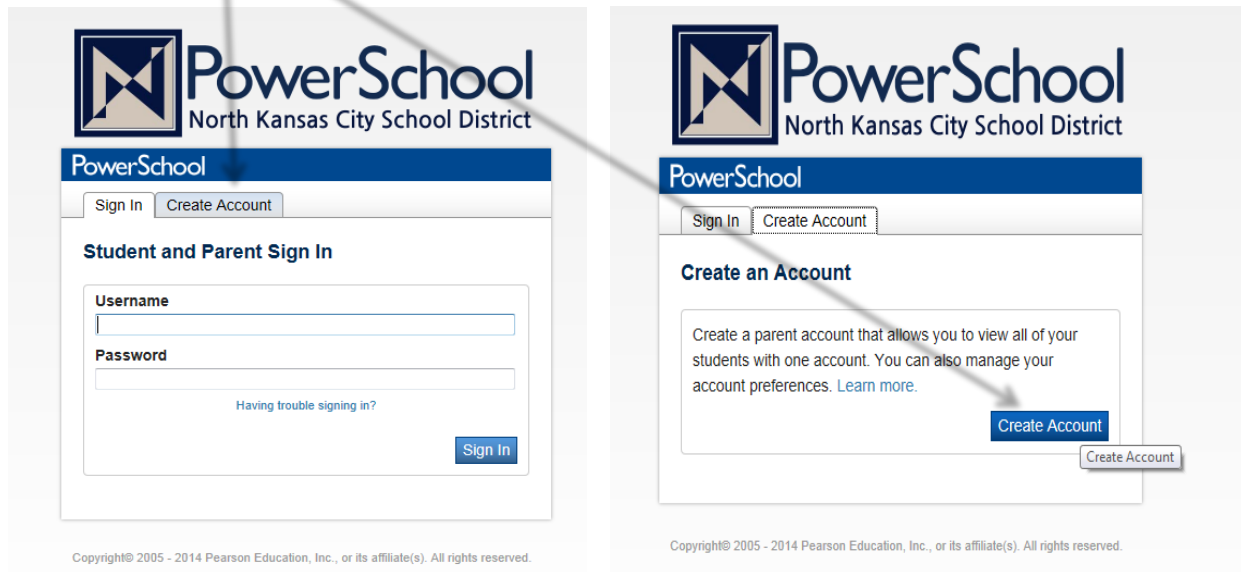
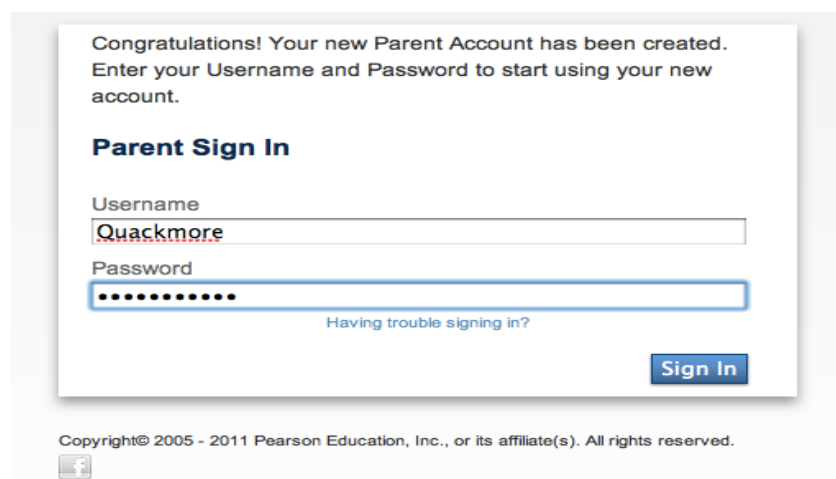


3) Click on the **Create Account** button.



4) Create your account.

- Enter your **first name**.
- Enter your **last name**.
- Enter your **email address**.
- Enter a **user name** of your choice. This cannot be the user name on the Parent Access Letter. **Remember, this is case sensitive!**
- Enter a **password** of your choice. Make it **six or more characters long**. **Remember, this is case sensitive!**
- For each of your students, enter their access information. Refer to the information you gathered in step 1.



Create Parent Account

First Name: Daisy
 Last Name: Duck
 Email: DDuck@yahoo.com
 Desired Username: DDuck
 Password: [masked] **Strong**
 Re-enter Password: [masked]

Password must:
 -Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	Student Name	Donald
	Access ID	Duck2
	Access Password	[masked]
	Relationship	Son
2	Student Name	
	Access ID	
	Access Password	
	Relationship	-- Choose

Enter

- Enter your student's
- Enter your student's **PowerSchool Access ID**. If you had access school can also print Letter, which contains
- Enter your student's **PowerSchool Access password**. If you had access to PowerSchool in previous years, use that password here. Your school can also print your Parent Access Letter, which contains this information. Please note **This is case sensitive!**
- Enter your student's relationship to you
- Hit Enter

5) Upon successful entry, you will see a confirmation screen.

From here, enter your user name and password you chose above in step 4. This will be your permanent PowerSchool login account.

6) Once logged in, you'll now see tabs for each of your students.